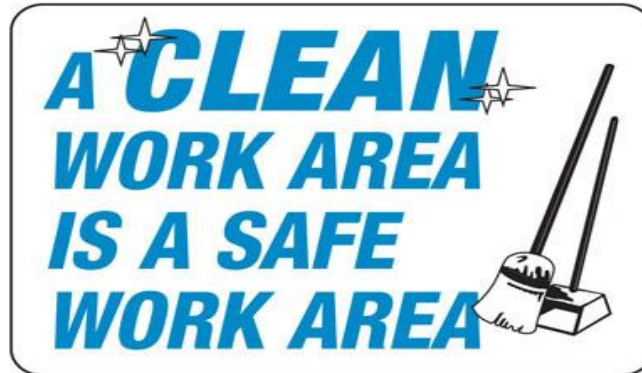


# Clean Work Spaces



## Keep It Clean, and Keep It Safe!

Your safety, how much work you get done, and whether the job gets finished on schedule, can all depend on good housekeeping near and in your work areas.

### • Wash / Hygiene

A great place to start when thinking about a clean work area is with yourself!

- Always Wash your hands when returning from the restroom.
  - Practice good personal hygiene while at work to avoid the spread of contamination, illness, and allergens.

### • Organize / Clean

- A cluttered work area can cause workers to trip, slip, or step on sharp objects. Always clean an item after use, and ensure it is returned to its proper place.
  - When things are organized, less time is wasted trying to find equipment and materials needed.
- Keep work areas, passageways, and stairs in and around your site free from debris, extension cords, tools, ski/snowboard equipment and other hazards.
- Make sure containers for garbage, and other oily flammable or hazardous wastes have proper coverings if needed.

### • Maintenance

- Report unsafe conditions to your supervisor immediately

Good housekeeping boosts worker morale, promotes safety, and encourages professional work habits.

# ★ HOUSEKEEPING ★ IS SAFEKEEPING



**IT'S EVERYONE'S RESPONSIBILITY**